

**Frequently Asked Questions
AIA Iowa Annual Convention
September 29-30, 2022**

1. What guidelines will be used at this event?
AIA Iowa and the Iowa Events Center continue to stay up to date on the current COVID-19 guidelines as determined by the United States Center for Disease Control and the State of Iowa. AIA Iowa and the Iowa Events Center will provide hand sanitizing station, increased sanitization of frequently touched items such as doorknobs and escalators and will have masks available.
2. Will masks be required by all attendees?
No, masks will not be required by all attendees unless the United States Center for Disease Control and the State of Iowa put a mask mandate in place that spans the convention event dates. This applies to event registrants, exhibitors, speakers, AIA Iowa staff, and Iowa Events Center staff.
3. How will I know that others attending the event are healthy?
Each type of convention attendee will be required to sign a waiver included within their registration processes stating that if they feel ill or have had a fever in the last 24 hours, they will not attend the event.
4. What actions will be taken if there is an outbreak?
If AIA Iowa receives information regarding an individual(s) has been diagnosed with COVID-19 attendees that participated in the same workshops will be notified via email.
5. How will all event participants be made aware of the protocols in place?
All event participants will be given the same guidelines prior to the event when they register to attend, when reserving an exhibit booth, or when applying to present a workshop. Those guidelines are outlined in this document.
6. What will be included in the list of protocols?
We will ask that attendees wash hands and use hand sanitizing stations often. We will ask that all attendees forgo attending the event if they feel ill or have had a fever in the last 24 hours, they will not attend the event.
7. How will the Dining Hall be set?
The dining hall will be set to allow for social distancing. Those registered to attend lunch will be provided with a boxed lunch to further protect you and other attendees. Event attendees will be allowed to eat in the dining hall, outdoors, or another part of the Iowa Events Center. The presentations during lunch will be broadcast throughout the Grand Concourse and Mezzanine through the Iowa Events Center audio system.

8. How will the Exhibit hall be set?

The exhibit hall will be set as in year's past. Due to the nature of an exhibit hall, there is already a high amount of space to allow for social distancing. There will be added signage to control traffic flow as well as signage outlining the safety protocols.

9. How will breakfast, snacks, and cocktail party food be served?

Food will be distributed for these events with multiple service options to ensure the safety of attendees. Depending on the food item it may be either served to each attendee by Iowa Events Center staff or individually packaged.

10. What is the refund policy?

Due to the nature of this event, we are unable to offer a refund after July 11, 2022. If an exhibitor endures extenuating circumstances, please take all measures necessary to find a healthy individual within your company to take your place. If a scenario should arise and you have questions, please email Vicki Scott at vsconfig@aiaiaowa.org or 515.244.7502.

11. What to do if you have further questions that are not listed here?

Please contact AIA Iowa at info@aiaiaowa.org or 515.244.7502. AIA Iowa Staff are well educated in these protocols and are always happy to help answer any questions you may have regarding this event.